

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
March 18, 2020
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

MEMBERS Mr. Robert Strick MOTION _____
Mr. Jack Bell (Video Conference)
PRESENT: Ms. Kelly Howe SECONDED _____
Mr. Mark Leighton APPROVED _____
Mr. Ryan Remza

MEMBERS Mrs. Mary Haskell
ABSENT: Mrs. Suzanne Vimislik

ALSO Mr. Roland Doig, Superintendent
PRESENT: Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Ralph Schuldt
Mr. John Dancesia

Mr. Robert Strick, Board President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Remza made a motion, seconded by Mr. Leighton, to accept into record the attendance for the March 18, 2020, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (5 yeases)

APPROVAL OF MINUTES – Mr. Leighton made a motion, seconded by Mr. Remza to approve the minutes of the February 19, 2020, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (5 yeases)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

FINANCIAL REPORT – Mr. Bell made a motion, seconded by Mr. Leighton, that the Board acknowledges receipt of the February financial reports.

Upon vote the motion was approved unanimously. (5 yeases)

SUPERINTENDENT'S REPORT – Mr. Doig discussed the 2020-21 budget saying that there will be a 1.79 percent budget increase with a 1 percent tax levy.

Resolutions – Mrs. Vimislik made a motion, seconded by Mrs. Howe, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 3 services recommended on the CPSE list dated 3/6/20
- Authorize the 26 services recommended on the CSE list dated 2/12 – 3/4/20

Retirements – that the following retirements be approved:

<u>Name</u>	<u>Position / Years of Service</u>	<u>Effective Date</u>
Roger Shimer	Head Custodian 1999 – 2020 (21)	6/30/20
Fred Montgomery	Maintenance 1996 – 2020 (24)	6/30/20

Leave of Absence – that Jessica Esperon-Meneilly, High School teacher, be granted an intermittent medical leave of absence for the remainder of the 2019-20 school year.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Mercedes Stiner	Laborer District-Wide	As Per Contract	3/10/20
Daniel Martone	Laborer District-Wide	As Per Contract	3/10/20
Kevin Williamson	Cleaner District-Wide	As Per Contract	3/10/20
Jessica Upright	Bus Monitor Transportation	As Per Contract	3/19/20

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Caryn Herceg	Substitute Teacher – Certified	As Per Contract	3/19/20
Allyson Herman	Substitute Teacher – Non-Certified	As Per Contract	3/19/20
Grace Horcher	Substitute Teacher – Non-Certified	As Per Contract	3/19/20
Carly Hattala	Substitute Teacher – Non-Certified	As Per Contract	3/19/20
Kyle LaVergne	Substitute Teacher – Non-Certified	As Per Contract	3/19/20

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Nanci Rauch	Substitute Teacher Aide	As Per Contract	3/19/20

SAT Advisors – that Dan Simonds and Debra Merrell be approved to teach SAT review classes for the 2019-20 school year at a stipend of \$1,000 each.

Bid Awards –

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Commodity Bid:

Sysco	Renzi	Brookwood Farms	Nardones	Ginsberg
-------	-------	-----------------	----------	----------

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Chicken Bid: Renzi
- RESOLVED, that the Board of Education of the Susquehanna Valley School District participate in Cooperative bidding for the following bids with other school districts in New York State:

Grocery– once per school year (2020-2021)

Paper Products – twice per school year – (8/2020– 12/2021) – (1/2021– 8/2021)

Meat/Cheese/Dairy – every two months (5 times per school year)

May 2020 for August 2020– October 2020

September 2020 for November 2020– December 2020

November 2020 for January 2021 – February 2021

January 2021 for March 2021– April 2021

March 2021 for May 2021- August 2021

Processing of U.S.D.A. Commodities (Net Off Invoice) – once per school year (2020-2021)

Milk & Milk Products/Ice Cream & Other Frozen Desserts–once per school year (2020-2021)

Bread & Bread Products – once per school year (2020-2021)

Smart Snack Bid – once per school year (2020-2021)

Small Wares – once per school year (2020-2021)

Geographical Fruit/Vegetable – once per school year (2020-2021)

Breakfast Breaks – once per school year (2020-2021)
 Chicken Products – once per school year (2020-2021)
 Vending – three school years – 2020-2021, 2021-2022, 2022-2023

BE IT FURTHER RESOLVED, that Mark Bordeau, Director of Food Services, Broome Tioga BOCES, or Designee be designated to receive and open said bids and BE IT FURTHER RESOLVED, that the Board of Education of the Susquehanna Valley School District reserves

- RESOLVED, upon the recommendation of the Superintendent of Schools, the Director of Buildings & Grounds / School Facilities and the Purchasing Agent, that the Susquehanna Valley Board of Education approve bid SV2019-2020:08 for Wood Floor Refinishing at the Francis P. Donnelly Elementary School, and that it be awarded to DeClerck Flooring Inc., 9562 County Rt. 46 Arkport, NY 14807.
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bid SV2019-20:07 for Garbage & Recycling and that the High School, Middle School & Donnelly Elementary be awarded to Taylor Garbage Service, Inc., of P.O. Box 362, 3051 Old Vestal Road, Vestal, NY 13850 at bid prices as noted on the attached sheet and that the Brookside Elementary be awarded to Joe’s Disposal Service Inc. of 33301 State Route 171, Susquehanna, PA 18847 at bid prices as noted on the attached sheet.

General Fund Budget Increase – that the Susquehanna Valley Board of Education does and hereby approves an increase to the 2019-2020 General Fund Budget in the amount of \$18,044.82 for insurance recoveries associated with damage to a school bus, and hereby appropriates the amount into the General Fund as follows:

Use: \$18,044.82 to A 5510.400-07-65010 (Transportation Bus Repairs)
 Source: \$18,044.82 to A 2680 (Revenues-Insurance Recoveries)

School Policy– 2nd Reading – that the new School Policy #5676, Privacy and Security for Student Data and Teacher and Principal Data, be approved effective March 18, 2020.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9731.700-99-900	A 9731.600-99-900	\$57,000.00
A 5510.200-07-650	A 1621.200-10-130	\$90,200.00
A 2630.220-99-150	A 1621.200-10-130	\$3,519.87
A 2630.220-99-150	A 2855.200-99-264	\$600.00
A 1670.490-99-141	A 2855.400-99-264	\$9,008.00
A 1670.490-99-141	A 2855.450-99-264	\$17,788.00
A 1670.490-99-141	A 2855.455-99-264	\$32,705.00
A 9040.800-99-700	A 1621.420-10-130	\$95,000.00
A 9731.700-99-900	A 1621.450-10-130	\$135,350.00

Donations -

- Due to time constraints, it is necessary to withdraw the donation of the Stratasys Dimension Elite 3D printer, from Amphenol Aerospace of Sidney, NY, approved at the February 19, 2020, Board of Education Meeting.
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby accepts the generous donation from Amphenol Aerospace of Sidney, NY, a Formlabs Form 2 3d printer, valued at \$3,500, to the High School Technology Department.

Student Health Services - that payment of a \$2350.32 invoice be approved for providing health services to six (6) Susquehanna Valley resident students (\$391.72 each) attending non-public schools at the Chenango Forks Central School District during the 2019-20 school year.

Upon vote the motion was approved unanimously. (5 yeses)

Scheduling Annual District Meeting – Bus Proposition – Mr. Leighton made a motion, seconded by Mrs. Howe that the following resolution be approved:

Resolution of the Board of Education that the Annual meeting of the District to be held on May 19, 2020, between the hours of 12:00 p.m. and 8:00 p.m., and the District Clerk is directed to take all necessary steps to

arrange for the publishing of the notice of such meeting and all required actions associated therewith. The purpose of the Annual Meeting shall be to vote on the annual district budget for the school year commencing July 1, 2020, and ending June 30, 2021, and to elect two members of the Board of Education for a term of three (3) years commencing on July 1, 2020 to fill the positions of the following Board members whose terms are expiring: Mary Haskell and Kelly Howe, and to vote on the following school bus proposition:

Shall the Board of Education of the Susquehanna Valley Central School District be hereby authorized to purchase four (4) 66 passenger school buses, and one (1) eight passenger vehicle, including incidental equipment, expenses, and preliminary costs at an aggregated maximum estimated cost of \$544,000, and said amount or so much thereof as may be necessary, shall be raised by a levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued

Upon vote the motion was approved unanimously. (5 yeases)

Paying Employees – Mr. Remza made a motion, seconded by Mrs. Howe that the following resolution be approved: RESOLVED, the Board of Education acting pursuant to the authority granted to the Board of Education by New York General Municipal Law §92, grants to any school district employee idled by the COVID-19 school closure a paid leave of absence for all and any days the employee is prevented from working by the school closure. The leave of absence granted by this action of the Board of Education is in compliance with the Executive Orders issued by the Governor in response to the pandemic.

Upon vote the motion was approved unanimously. (5 yeases)

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – None

VOICE OF THE PUBLIC #2 – None

Executive Session – Mr. Remza made a motion, seconded by Ms. Howe, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (5 yeases)

At 6:24 p.m. the Board recessed

At 6:25 p.m. the Board met in Executive Session

At 8:04 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Leighton made a motion, seconded by Mr. Remza, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeases)

There being no further business, Mr. Strick adjourned the meeting at 8:05 p.m.
Respectfully submitted,

Karen A. Mullins
School District Clerk